ACRE WOOD ACADEMY

CANDIDATE PACK

Class Teacher



Start date:
January 2027
Location:
North Beeches Road
Crowborough
TN6 2AS

LONDON SOUTH EAST ACADEMIES TRUST

About Us

ACRE WOOD ACADEMY

Acre Wood is a specialist school for pupils and students aged 4-19 with a wide range of special education needs, including Profound and Multiple learning Difficulties (PMLD), Severe Learning Difficulties (SLD) and Autistic Spectrum Disorder (ASD). It is set across three sites (primary, secondary and sixth form) located closely together in Crowborough, East Sussex.

Our school benefits from the regular support of Speech and Language Therapists, Physiotherapy services and Occupational Therapists provided by the Children's Integrated Therapy and equipment Service (CITEs) within Kent NHS and commissioned by the Local Authority. We also have, as part of our team, a Special Schools Nursing Sister from East Sussex Healthcare NHS Trust who supports the health and wellbeing of our students.



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ACRE WOOD ACADEMY

About the Trust



Our school is part of London South East Academies Trust - a multi academy trust sponsored by London South East Colleges. In 2024 the Trust was formally recognised and awarded as the TES Small Trust of the Year.

Our vision is to create a future where every child, in every school, can flourish every day.

- Give all children an inspirational school offer
- Ensure the educational achievement of every child and young person entrusted to us.
- Have a relentless focus on accelerating learning
- Reward ambition and high aspirations through all of our schools

Read more on the trust website: LSEAT.co.uk

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Working together to create an environment in a secure, stimulating atmosphere. Promoting independence where self-esteem and mutual respect are fostered and effort and achievement celebrated in the pursuit of excellence.

Values

Community

Respect

Curiosity

Perseverance

Ambition

Kindness

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Job Description

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Job title: Class Teacher

Salary: M1 to M6 on the Rest of England Pay Scale

Job type: 1 year fixed term (maternity cover)

Contractual hours: 32.5 hours

Position Status: Permanent

About our Vacancy:

We are seeking an exceptional and inspiring Class Teacher to join Acre Wood Academy in Crowborough. This is an exciting opportunity to make a meaningful difference in the lives of young people by delivering high-quality teaching and creating an engaging, supportive learning environment where every pupil can achieve their potential.

The successful candidate will demonstrate a passion for education, a commitment to inclusive practice, and a strong belief in the ability of all pupils to succeed. They will be a highly motivated and reflective practitioner, able to build positive relationships with pupils, colleagues, families and external professionals to support both academic progress and personal development.

You will play a key role in planning and delivering engaging lessons, adapting teaching to meet individual needs, and fostering a classroom culture built on high expectations, respect and encouragement. Working collaboratively as part of a dedicated team, you will contribute to the continued development of outstanding teaching and learning across the academy.

We are looking for a resilient, enthusiastic and compassionate teacher who can inspire learners, model excellent practice, and help create a positive and nurturing environment where all pupils feel valued, supported and empowered to thrive.

Under new Leadership and part of the hugely successful London South East Academies Trust, Acre Wood Academy are recruiting for a committed, empathetic and collaborative teaching assistants to work within the Primary or Secondary Phase.

This is a fantastic opportunity to join Acre Wood and be part of their future success story. Acre Wood is a specialist school for pupils aged 4-19 with a wide range of special education needs, including Profound and Multiple learning Difficulties (PMLD), Severe Learning Difficulties (SLD) and Autistic Spectrum Disorder (ASD). The school is set across three sites (primary, secondary and sixth form) located closely together in Crowborough, East Sussex.

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Job Description

Main purpose of the role:

To carry out the professional duties of a teacher as circumstances may require, and in accordance with the school's policies, under the direction of the Headteacher



Areas of responsibility and tasks:

Planning, Teaching and Classroom Management

Teach allocated pupils by planning their teaching to achieve learning progression through:

- Focussed planning with sharp objectives matched to adapted learning activities;
- Challenging pupils and ensuring high levels of interest;
- Setting appropriate and demanding expectations;
- Setting clear targets, building on prior attainment;
- Providing structure for lessons maintaining pace, motivation and challenge;
- The effective use of assessment;
- Maintaining discipline in accordance with the school's procedures;
- Using a variety of effective teaching methods;
- Ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
- Evaluation and critical reflection;
- Adapting teaching to take into account pupils needs;
- Encouraging pupils to think and talk about their learning and develop self control and independence;
- Using a variety of teaching strategies which involve planned adult intervention and first-hand experience.

Responsibilities to Parents

Parents should be recognised as the prime educators of their children. You should maintain positive contact at all times, and take account of their priorities in the drawing up of educational plans.

You are responsible for:

- Keeping parents informed of their child's school day.
- Attending meetings, parent consultations as directed and annual reviews as directed.

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Responsibilities to Other Associated Professionals

- Maintaining contact and liaison with other professionals in the best interests of your pupils.
- Informing all professionals of the involvement of others, as is appropriate.
- Attending case conferences and discussions where required/directed.
- Providing your pupils with a cohesive individual programme

Monitoring, Assessment, Recording, Reporting

- Assess pupils' work and set targets for progress;
- Assess and record pupils' progress systematically and maintain accurate records;
- Undertake assessment of students as requested by examination bodies and school procedures;
- Prepare and present informative reports to parents.

Curriculum Development

You may be required to take:

- The lead responsibility for a subject or aspect of the school's work and develop plans which identify clear targets and success criteria for its development and / or maintenance;
- Contribute to the whole school's planning activities.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This post is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document, the 2012 School Standards and Framework Act, the required standards for Qualified Teacher Status and Class Teachers and other current legislation. This job description should be read in conjunction with 'Clarification notes on the exercise of professional duties for all teachers, other than head teachers' contained at Appendix A This job description should be read in conjunction with 'Clarification notes on the exercise of professional duties for all teachers, other than head teachers' contained within Parts XI and XII of the School Teachers' Pay & Conditions Document.

This job description may be amended at any time following discussion between the head teacher and member of staff, and will be reviewed annually.

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General Requirements:

Safeguarding: Demonstrate a clear commitment to safeguarding and promoting the welfare of children and young people, adhering to all policies and statutory guidance, and reporting concerns promptly in line with our procedures.

Equity, Diversity and Inclusion: Promote an inclusive culture that values diversity, ensures equality of opportunity, and challenges discrimination in all its forms.

Health and Safety: Take reasonable care for your own health and safety and that of others, complying with all relevant policies, procedures and risk assessments.

STARS Values: Consistently model and promote the our STARS values, contributing positively to our culture and reputation.

Sustainability: Support our commitment to environmental sustainability through responsible use of resources and sustainable working practices.

This job description may be amended at any time following discussion between the Head Teacher, Senior Leader and member of staff, and will be reviewed annually.

The scope of this profile reflects the needs of the academy at the present time; it is not intended to be a fully inclusive or exhaustive list. The post holder may therefore be expected to work flexibly and perform such other duties other than those given in the job description.

The particular duties and responsibilities attached to the post may vary from time to time without changing the general character of the duties or the level of responsibility entailed. The profile will be subject to continuous review as the needs and requirements of the academy change over time.

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Person Specification

Education and Qualifications	Essential	Desireable
Qualified teacher status or QTLS	√	
Evidence of recent and relevant further professional development	√	
Knowledge and Experience	**Essential**	**Desireable**
Experience or interest in the education of pupils with special educational needs	√	
Good understanding of the teaching and learning strategies associated with the successful education of pupils	√	
Thorough working knowledge of the National Curriculum and its contribution to the education of pupils and the ability to adapt the curriculum	√	
Knowledge and commitment to the development of 'Pupil Voice'	√	
Comprehensive understanding of issues relating to assessment, recording and reporting including familiarity with assessment systems	√	
Involvement and interest in curriculum planning and development in one subject area	√	
Knowledge of the current SEND code of practice	√	

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Person Specification

Understanding of the process of Annual Review of EHC plans	√	
Evidence of maintaining up to date knowledge of developments	√	
Skills	**Essential**	**Desireable**
Excellent teaching skills as well as those specified in part one of the Teachers Standards	√	
Ability to plan and prepare programmes of work and termly planning necessary for the delivery of the curriculum to children	√	
Ability to assess the needs of individual pupils, devise individual pupil targets, and maintain appropriate records for the purpose of continuity and progress in all areas of development	√	
Ability to adapt learning objectives to meet the wide range of pupils needs within the class group	√	
Demonstrate commitment to both academic and personal welfare of pupils	√	
Ability to use ICT effectively	√	
Ability to communicate well both verbally and in writing	√	
Demonstrate a commitment to working effectively with all staff as part of a team and plan a proactive role for support staff.	√	

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Person Specification

Ability to communicate with parents and encourage their participation	√	
Commitment to an application of the Equality Act 2010	√	
Evidence of good organisational and time management skills	√	
A current driving licence and be able (willing to learn) to drive a school minibus (optional)		√
Personal Qualities As well as those specified within part two of the Teachers Standards Personal and Professional Conduct:	**Essential**	**Desireable**
Sound common sense together with imagination and flare	√	
Good sense of humour	√	
Good interpersonal skills	√	
Flexibility and adaptability	√	
Loyalty and sensitivity to stakeholders	√	
Energy, enthusiasm and warmth	√	
Dedication to ‘personal professional development	√	

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What we offer

- Friendly, enthusiastic, delightful pupils and students who teach us something new every day
- A committed and caring staff team who support and develop each other
- A proactive and supportive SLT who are actively mindful of workload
- A collaborative approach to planning and problem-solving
- A comprehensive induction and an ongoing extensive CPD programme
- Opportunities to develop your skills and talents
- Small class sizes with high staff/pupil ratio
- Free parking on site
- Advantages of belonging to a multi-academy trust, e.g. discounts on gym and wellbeing services, access to free and confidential Occupational Health and Employee Assistance Programmes
- Excellent Pension Schemes - Including employer contributions to the Teachers' Pension Scheme, Local Government Pension Scheme, or Nest.
- Professional Development - Access to high-quality training, leadership development, and career progression opportunities
- Employee Assistance Programme - Providing free, confidential support.
- Travel Support - annual season ticket loan and cycle-to-work scheme.
- Well-being and Lifestyle Benefits - including access to gym discounts, discounts in our in-house college restaurant, and reduced-price hair and beauty treatments.
- Free Onsite Parking - available at our schools.
- Free mortgage and financial advice - Get 15% off wills with Radnew and Mortgages.

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How to apply

If you wish to discover more about this exciting opportunity, request a copy of this candidate pack or an application form, please view our vacancies page here.



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